

CITY COLLEGE PLYMOUTH'S CAREERS PROGRAMME

Career Point

HIGHER EDUCATION	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	Gatsby Benchmark
UCAS clearing advice and support: drop-in and appointments	•	•											2 3 4 8
UCAS application sessions		•	•	•									3 7 8
Effective personal statement sessions		•	•	•									3 4
UCAS application checking		•	•	•	•	•							3 8
Mock interviews - university						•	•	•					3 7
Student finance presentations							•						3 7
Student finance one-to-one support available								•	•	•			8
Visit to UCAS conventions								•					2 3 7 8
Degree course options advice			•	•	•						•	•	2 4
Degree course progression advice					•	•	•	•	•	•	•	•	2 4
Personal statement checking		•	•	•	•								8
FE PROGRESSION	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	
Careers/course advice (all levels)							•	•	•	•	•		2 3 4 7 8
EVENTS	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	
Careers advice at enrolment	•	•											3 8
Tutorial careers inductions		•	•										2 3 4
Drop-in events	•	•	•					•		•		•	3 8
Careers support at parents' evenings				•			•						3 8
National Apprenticeship Week											•		2 3 4 5
Skills Show								•					2 4 5 6 7
School career events			•	•				•					7
National Careers Week								•					2 3 4 5
Open days				•		•				•			5 6 7
EMPLOYABILITY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	
CV checks - drop-ins	•	•	•	•	•	•	•	•	•	•	•	•	2 3 8
CV workshops							•	•	•	•	•		2 3 4
Mock interviews				•	•	•	•	•	•	•	•	•	3 8
Work experience placement advice			•	•	•	•	•	•	•				3 5
Job seeking	•	•	•	•	•	•	•	•	•	•	•	•	2 3 4 8
Applying for Apprenticeships									•	•	•		2 3 4 8
CAREERS ADVICE	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	
Careers guidance interviews available by appointment	•	•	•	•	•	•	•	•	•	•	•	•	3 8
'Swap Not Drop' assistance		•	•										3 4 7 8



The Learning Destination of Choice

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The Careers programme offers all students a range of activities. These have been linked to the Gatsby Benchmarks, the Careers Strategy and meet the Careers Development Institute framework for careers, employability and enterprise education.

Gatsby Benchmark 1	A stable careers programme
Gatsby Benchmark 2	Learning from career and labour market information
Gatsby Benchmark 3	Addressing the needs of each student
Gatsby Benchmark 4	Linking curriculum learning to careers
Gatsby Benchmark 5	Encounters with employers and employees
Gatsby Benchmark 6	Experiences of workplaces
Gatsby Benchmark 7	Encounters with further and higher education
Gatsby Benchmark 8	Personal guidance

This has been developed in consultation with the key stakeholders, both internal and external.

The support provided to prospective and current students is from cross curriculum and support teams within the College, which include the following:

- the Careers Team supports and offers group activities and offer individual guidance to all students. The team can be contacted by e-mail careers@cityplym.ac.uk or by phone **01752 305388**
- course information advisers are part of the Careers Team and offer information on the College's courses to prospective students and parents/guardians and can be contacted by e-mail careers@cityplym.ac.uk or by phone **01752 305388**
- work experience co-ordinator and work experience placement staff in each faculty are there to support our students with their work placements
- course tutors and the Tutorial and Personal Development Manager deliver the Personal Development and Planning study programme, which includes a range of topics including careers-related activities.



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