



# Provider Access Statement

<b>Reviewed:</b> April 2023	<b>Next review due:</b> April 2026
<b>Approving Body:</b> Corporation Board	<b>ELT contact:</b> Executive of Health, Leisure and Public Services
<b>Date Approved:</b> April 2023	<b>Author:</b> Careers Manager

\*This procedure may need to be reviewed before the review date stated, to reflect changes in government and other agencies' advice, guidance and legislation

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## **1. Introduction**

1.1 City College Plymouth (the 'College') is a leading provider of vocational, professional and technical training in the South West, that strives to provide a learning environment and organisational culture that impacts positively on the health, wellbeing and sustainability of our community, to enable all our students and staff to achieve their full potential.

1.2 The term 'College Community' includes all students, staff, governors, parents/carers, volunteers and visitors.

### **Our vision:**

- To be the learning destination of choice.

### **Our core values:**

- Respect
- Ownership
- Integrity

## **2. Policy Statement**

2.1 City College Plymouth is a Further Education College that offers vocational, technical and professional provision for students aged 16-18 and adults. Our students need more than just high quality qualifications; they need to develop transferable skills and knowledge to progress onto higher level learning and employment.

2.2 This statement sets out the College's arrangements for managing the access of providers to students at the College for the purpose of giving them information about the providers' training or education offer. This complies with the College's legal obligation to provide all college students with guidance materials and a wide range of up-to-date reference materials relating to careers education and career opportunities as per [section 45 of the Education Act 1997](#).

## **3. Student Entitlement**

3.1 All 16 - 18 students on full time programmes of study are entitled to:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available.
- To have access to local providers and employers about the opportunities they offer, including technical education and apprenticeships - through careers events, talks and visits.
- To understand how to make applications for the full range of academic and technical

courses as well as employment.

3.2 For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

3.3 This is the legal position regarding 16-19 students. However, the College is committed to all students in providing equal parity and the best possible careers advice and support.

## **4. Management of provider access requests**

### **4.1 Procedure**

4.1.1. Any provider wishing to request access should contact the Careers Leader, Pauline Hands or Careers Manager, Sarah Sinclair via the Careers Team generic email address [careers@cityplym.ac.uk](mailto:careers@cityplym.ac.uk).

### **4.2 Opportunities for access**

4.2.1. A number of events, integrated into the College's careers programme for full-time students on 16-18 programmes of study, will offer providers access to college students and/or their parents/carers.

## **5. City College Plymouth Careers Programme**

5.1 Please speak to our Careers Manager to identify the most suitable opportunity for you.

## **6. Premises and facilities**

6.1 The College will make suitable facilities available for discussions between the provider and students, as appropriate to the activity. The College will also make available other specialist equipment to support providers' presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead/Careers Manager or a member of the appropriate curriculum team.

6.2 Providers are welcome to leave a copy of their prospectus or other relevant course literature with the College's Careers Team and in Career Point.