



Provider Access Statement

Reviewed: April 2026	Next review due: April 2029
Approving Body: Corporation Board	ELT contact: Executive of Strategic Communications & Stakeholders
Date Approved: 02/06/26	Author: Careers Manager

*This procedure may need to be reviewed before the review date stated, to reflect changes in government and other agencies' advice, guidance and legislation

Revision Log

Date	Version No.	Brief detail of change
Apr 23	1	Reviewed
Apr 26	2	Updates to all sections of the statement following recommended guidelines for inclusive content by Careers and Enterprise Company.

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1. Introduction

City College Plymouth (the 'College') is a leading provider of vocational, professional and technical training in the South West, that strives to provide a learning environment and organisational culture that impacts positively on the health, wellbeing and sustainability of our community, to enable all our students and staff to achieve their full potential.

The term 'College Community' includes all staff, governors, students, parents/carers, volunteers and visitors.

Our vision:

- The learning destination of choice.

Our core values:

- Respect
- Ownership
- Integrity

2. Statement

This statement sets out the College's arrangements for managing access of providers to students at the College for the purpose of giving them information about the provider's training or education offer. This complies with the College's legal obligation to provide all College students with guidance materials and a wide range of up-to-date reference materials relating to careers education and careers opportunities as per section 45 of the Education Act 1997 and as outlined in the Department of Education's Guidance: Careers Guidance and Access for Education and Training Providers.

Rationale

High quality careers education and guidance in college is critical to young people's futures. It helps them to prepare for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

It is important that all students completing their education have a full understanding of all the options available to them at every level.

Commitment

City College Plymouth is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about future employment and education opportunities. This means acting impartially, in line with the

statutory duty, and not showing bias towards any route, be that academic, technical or vocational.

City College Plymouth is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need.

City College Plymouth endeavours to ensure that all students are aware of all routes to further and higher skills and are able to access information on academic, technical and vocational options and apprenticeships to understand the full range of education and training options (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

Aims

City College Plymouth's statement for access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of the College before making crucial choices about their future options.
- To improve student retention and avoid the risk of students becoming NEET (not in education, employment or training).
- To provide access to aspirational options and inspirational stories to ensure those most disadvantaged are encouraged to meet their true potential.

3. Student Entitlement

City College Plymouth fully supports the statutory requirements for students to have direct access to other providers of further or higher education, technical training and apprenticeships, to find out about technical education, further and higher level qualifications and apprenticeships, as part of a careers programme which provides information on the full range of education and training and employment options available. The College will enable students to have access to local providers and employers to learn about the opportunities they offer through careers events, talks and visits. There will be help to understand how to make applications for the full range of academic, technical and vocational options available to them including those available at City College Plymouth. We will also use initiatives such as National Apprenticeship Week and National Careers Week to raise awareness of all opportunities.

Whilst this outlines the legal requirements regarding 16-18 year old students, City College Plymouth is committed to all students providing equal parity and the best possible careers advice and support at all stages of their education journey with us.

4. Management of provider access requests

Procedure

Any provider wishing to request access should contact the Careers Manager, Sarah Sinclair via the Careers team generic email address 'Careers@cityplym.ac.uk'.

If the arrangement is with a curriculum sector then the course tutor and programme manager need to be informed.

Opportunities for access

Access will be given for providers to attend during theme weeks, timetabled sessions and specific events that City College Plymouth is organising. Students may also travel to visit another provider as part of an off-site activity or trip organised in partnership with City College Plymouth.

Premises or facilities

Requests for equipment to support provider presentation and/or activities should be made in advance of any events/visits. The College will work with the provider to ensure suitable facilities are available to enable the event to take place. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of College staff who will facilitate.

5. Parents and carers

Parental involvement is encouraged and parents may be invited to attend events to meet the providers.

6. Management

The Careers Manager will coordinate all provider requests and is responsible to Pauline Hands, Executive of Strategic Communications & Stakeholders & Executive of Faculty of Health & Active Wellbeing.

7. Monitoring review and evaluation

This statement has been developed and is reviewed by the Careers Lead, Pauline Hands, and the Careers Manager, Sarah Sinclair, based on current good practice guidelines by the Department of Education and the Careers and Enterprise Company.

This statement is monitored and evaluated by the Quality Improvement team, the Senior Leadership team and Governor sign off following the College's internal process.

8. Links with other policies

It supports and is underpinned by key College policies and strategies including those for Careers, Tutorial, Safeguarding Children Young People and Adults at Risk, Equality & Diversity and SEND.

9. Reference

<https://www.careersandenterprise.co.uk/educators/provider-access-legislation/>