

City College Plymouth Scholarship Agreement

This Scholarship Agreement sets out the terms and conditions for students awarded a City College Plymouth Scholarship. By accepting the scholarship, the student agrees to the responsibilities and expectations outlined below.

1. Scholarship Overview

City College Plymouth offers scholarships to applicants who demonstrate or promote excellence in their subject area. Scholarships are available to students applying to any full- time Foundation Degree or Honours Degree programme at the College.

A total award of **£1,000** is available to successful applicants, paid as follows:

- **£300** in October (Year 1)
- **£350** in November (Year 1)
- **£350** in January (Year 1), subject to meeting attendance requirements

If more than 10 eligible applications are received, a **minimum award of £250** will be guaranteed for all eligible students.

2. Eligibility Criteria

Scholarships are available to first- year students in the following categories:

- Applicants from targeted under- represented groups (including BAME groups, students from IMD Q1, and students with a learning difficulty or disability)
- Applicants who promote excellence in Digital Skills (Computer Science, Digital Arts)
- Applicants who promote excellence in STEM subjects (Mechanical, Manufacturing, Marine, Electrical Engineering, Science, Construction, Civil Engineering, etc.)
- Applicants who promote excellence in Sport and Public Services (Sports Therapy, Rehabilitation, Public Services)
- Applicants who promote excellence in the Creative Sector (Film, Media, etc.)

Students may **only apply once** for this scholarship during their time at the College.

3. Student Ambassador Responsibilities

In return for receiving the scholarship, the student agrees to act as a **Student Ambassador** for their subject area and for City College Plymouth. This includes:

- Representing the College at recruitment and outreach activities (e.g., Course Advice Events, Open days, Applicant Days)
- Supporting access and engagement for under- represented groups where opportunities arise
- Promoting their subject area and the College in a positive and professional manner

The student must support the College in their Ambassador role **at least once per term**.

4. Conditions for Payment

Scholarship payments are dependent on the student meeting the following conditions:

- Maintaining **over 90% attendance** across their programme
- Remaining enrolled and not withdrawn or suspended from study
- Passing all modules attempted at the **June assessment boards**
- Fulfilling Student Ambassador duties as outlined above

Payments will be made in **two instalments**:

1. **Before Christmas** (October + November instalments)
2. **At the end of successful completion of the first year** (January instalment)

Failure to meet the conditions may result in reduced payment or withdrawal of the scholarship.

5. Student Declaration

By signing this agreement, I confirm that:

- I understand the terms and conditions of the City College Plymouth Scholarship.
- I agree to fulfil the responsibilities of a Student Ambassador.
- I understand that scholarship payments are dependent on attendance, academic progress, and engagement with Ambassador duties.
- I confirm that all information provided in my application is accurate and truthful.

Student Name: _____

Student ID: _____

Programme of Study: _____

Signature: _____

Date: _____

6. College Approval

Approved by the Head of Higher Education & International Partnerships:

Signature: _____

Date: _____