



City College Plymouth
 Kings Road
 Devonport
 Plymouth
 Devon
 PL1 5QG

The College enquiry desk is open from 8.00am to 6.00pm Monday to Thursday and 8.00am to 5.00pm on a Friday during term time. During holidays, the desk is open from 8.30am to 5.00pm Monday to Thursday and 8.30am to 4.30pm on a Friday

To find out what's happening at City College, download our app at



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PART-TIME COURSE GUIDE 2017/18



BE PART
 OF IT



If you would find it easier to read this guide in larger type or a different format, please call 01752 305300 or e-mail info@cityplym.ac.uk.



WELCOME TO PART-TIME STUDY AT CITY COLLEGE

Welcome to our part-time course guide for 2017/18. We offer a comprehensive range of courses so whether you are hoping to improve your career prospects, change direction or return to work, then we have a course to suit you!

City College welcomes and values people from all backgrounds and cultures, recognises and celebrates diversity, and actively opposes discrimination. We aim to cater for a broad range of needs, from absolute beginners to advanced professional qualifications and university-level courses.

OPEN EVENTS 2017/18

We have lots of open events at Kings Road giving you the opportunity to have a look around the College, speak to staff and receive **FREE** impartial careers advice and guidance.

COURSE INFORMATION DROP-INS

Drop-in events will take place on Wednesdays, 4.30pm - 6.30pm on the following dates ...

- 2017: 14 June, 19 July, 2 August, 30 August, 6 September, 13 September, 20 September, 27 September, 11 October, 6 December
- 2018: 3 January, 7 March, 16 May, 13 June, 11 July

OPEN DAYS

- Saturday 4 November 2017, 10.00am - 1.00pm
- Saturday 3 February 2018, 10.00am - 1.00pm
- Saturday 28 April 2018, 10.00am - 1.00pm



DISCLAIMER

Whilst every effort is made to ensure the accuracy of information in this guide, it is advisable to check details prior to enrolment. Changes to course start dates/times and/or fees may occur.

HOW TO USE THIS GUIDE

Courses have been listed alphabetically by related subject areas and levels. Start dates, days, times and duration have been included for your information but these details may occasionally be subject to change and will be confirmed at enrolment.

Key

Locations

BL = Blended learning

KR = Kings Road

Jargon

- **Blended learning (BL):** learning delivered in the workplace and at College.
- **Roll on roll off (RORO):** flexible start and completion dates throughout the year.

Key to Fees

Please note fees are quoted for one year only.

£fee **A** | £fee **B** | £fee **C**

- **Fee A:** course fee for those not in receipt of qualifying benefits will pay A + C - for some courses there is eligibility criteria.
- **Fee B:** reduced course fee for those in receipt of qualifying benefits or entitlements (you will pay B + C).
- **Fee C:** ancillary course fee - applicable to all enrolling (a contribution towards the materials you will be supplied with).



Book and pay for your course online at onlinestore.cityplym.ac.uk.



If you are aged 19+ and would like to study a course highlighted with this symbol, you may be able to apply for a loan to cover your course fees - see page 4 for more information.

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HOW TO APPLY

If you would like to apply for one of our courses or would like more information please call **01752 305300**, visit our website www.cityplym.ac.uk/courses, or come along to one of our open events.



CAREERS ADVICE AND GUIDANCE

Are you looking for a course to improve your qualifications or to help change your career direction?

The Careers team at City College offers FREE, Matrix accredited, confidential and impartial advice and guidance to students before, during and immediately after their course.

The team can help with a wide range of issues, including looking at your options for further or higher education and careers, job search techniques and applying to university.

To book an appointment with a Careers Advisor, call **01752 305803** or e-mail info@cityplym.ac.uk.



CURIOUS KITTENS DAY NURSERY

If you are a parent, our excellent on-site nursery will enable you to study knowing that your children (six months to school entry age) are being looked after in a stimulating and caring environment.

Most students will be eligible for help with childcare costs - please contact the Student Funding team on **01752 305381** for advice and guidance.

Our nursery was graded good with outstanding features at its last Ofsted inspection. For the full report visit the Ofsted website at www.ofsted.gov.uk.

Application forms are available from the nursery - call **01752 305872** for more information or visit our website www.cityplym.ac.uk/curiouskittens.

Please note that spaces are available on a first come, first served basis so please apply as early as possible.



BREAKFAST CLUB

The College provides a Breakfast Club for all enrolled students during term-time.

A free breakfast will be available for students on their normal College days in the main canteen. The Breakfast Club is available between **7.45am and 9.15am**.



FUNDING YOUR COURSE

You may be entitled to a FREE course if you:

- would like to study adult literacy and numeracy or functional skills in literacy and numeracy - excluding English for Speakers of Other Languages (ESOL)
- would like to study GCSE English or GCSE Maths and you do not already hold an A* to C grade (or 9 to 4 under the new system) in these subjects
- are aged between 19 and 23 and this is your first eligible* full level 2 qualification (ie equivalent to five GCSEs at grades A* to C or 9 to 4, BTEC First Certificate or an NVQ Level 2)
- are aged between 19 and 23 and this is your first eligible* full level 3 qualification (ie equivalent to two A Levels at grades A* to C, BTEC National Certificate/Diploma or an NVQ Level 3)
- would like to gain a level 2 qualification, but first need to gain an entry/level 1 qualification (certain other criteria applies)
- are unemployed and in receipt of the following benefits**:
 - Jobseekers Allowance
 - Employment and Support Allowance (work related activity group only)
 - Universal Credit
- are unemployed or earning less than £330 per month - and in receipt of state benefits (other than JSA, ESA (WRAG) or Universal Credit) and the course is directly relevant to your employment prospects and the local labour market needs.

Examples of state benefits that qualify include (other state benefits are accepted):

- Carer's Allowance
- Child Benefit
- Child's Special Allowance
- Child Tax Credit
- Council Tax Benefit (administered by local authorities)
- Disability Living Allowance
- Employment and Support Allowance (non WRAG)
- Guardian's Allowance
- Housing Benefit
- Incapacity Benefit
- Income Support
- Working Tax Credit (WTC).

* The courses eligible for students to use their free entitlements against are specific and published by the Government on a regular basis. Please note that these lists are subject to change.

** To claim fee remission you will need to provide evidence of any benefits, which should be dated within six weeks of the date on which you enrol. Please note that these rules are subject to change.

FREE level 1 courses!

If you are aged 19-23 there is some funding available to support you in undertaking a level 1 course if your aim is to progress to a level 2 course or Apprenticeship programme.

Discretionary Learner Support Fund

The College has a Discretionary Learner Support fund, which provides financial or 'in kind' help to eligible students aged 19+ with a number of course related costs. These funds are aimed at those most in need. The funds mainly provide support for uniform and equipment costs, childcare, travel, assistance with the purchase of books and hardship grants - you may apply for one or more elements. To qualify you must be enrolled on a part-time course funded by the Government (certain courses qualify), have good attendance and fulfil normal UK residency rules.

The amount to which you are entitled will depend on your household income. If you are aged 19+ and undertaking a level 3 or 4 course, please see page 4 for information on Advanced Learner Loans. If you have been awarded a loan you can still apply for financial support through the Discretionary Learner Support Fund - it is not added to your loan and does not have to be paid back.

Paying in instalments

Please note that we offer instalment arrangements for the tuition fees element for many of our courses. You will be asked to pay a minimum of 25% before, or at enrolment, followed by up to a further three instalments depending on the length of your course. Instalment arrangements are managed through our recurring card payment system. Please note instalment facilities are not available for ancillary (material) or other course costs, or, for short courses of less than ten weeks' duration.



Book and pay for your course online at onlinestore.cityplym.ac.uk.



50+ VACANCIES NOW AVAILABLE

Do you enjoy working with people, dealing with challenges and being a cog in the wheel that helps organisations run smoothly?

City College has exciting Apprenticeships available throughout the City in organisations of all shapes and sizes. You will learn while you earn, with a minimum wage guarantee of £129.50 (£3.50 per hour x 37 hours) per week. If this sounds like something you would be interested in, please ring the Work-based Learning team on **01752 856827** or send a text to **07816 449389**.



2nd in the South West and top ten nationally for overall Apprenticeship achievement!*

*National Achievement Rate Tables, May 2016

ADVANCED LEARNER LOANS

If you are aged 19 or over and thinking about studying a course that's level 3* or above then you could be eligible for an Advanced Learner Loan.

Key facts

- To qualify for an Advanced Learner Loan you must:
 - be aged 19+ at the start of your course
 - be a resident in the UK
 - be studying an eligible course at level 3 or above (including QCF Certificates and Diplomas, Access to Higher Education).
- You will only be able to apply for a loan to meet the upfront tuition costs of your qualification, which will be paid directly to the College.

- The loans are not means tested or credit checked so if you meet the criteria you will be able to apply for a loan whether you are employed or unemployed.
- You don't pay anything upfront for your course fees and if you're not earning over £21,000, you won't have to pay anything back (certain criteria apply).
- If your loan is to cover the fees for an Access to Higher Education course and you progress to complete a university-level (higher education) course, you will not have to pay back your Advanced Learner Loan.

Applying for a loan

When you have a confirmed place on a course, you can apply online for your loan at www.gov.uk/advanced-learner-loan. This link also has more information on the Advanced Learner Loans scheme - including information on the amounts available and the collection of repayments.

If you need help completing the online or paper application, you can pop in to see us from Monday to Friday between 9.00am and 4.00pm. The application portal opens from 8 May.

*** PLEASE NOTE:** if you are applying for your first full level 3 course (equivalent to A Level) and you are aged between 19 and 23, then your course is FREE!

For more information please call the Student Funding team on **01752 305381**.

19+ If you are aged 19+ and would like to study a course highlighted with this symbol, you may be able to apply for a loan to cover your fees.



CASE STUDY

Erica Safari-Omoigui, 40, used an Advanced Learner Loan to study Access to Nursing when she wanted a career change.

Originally from Nigeria, Erica was working as a healthcare assistant and looking after her young family when she applied to the College. At first she was interested in an NVQ but after coming to an open day and speaking to staff, she realised that the Access course was the best route as it would allow her to continue her studies at university.

"At school, they just teach you to pass exams, but the Access course taught me how to do proper research, write essays and learn beyond the subject," said Erica. "It made me want to know more about the human mind and to be able to make a difference in people's lives. The course really prepared me for university."

Erica is now in her second year at Plymouth University, where she is studying for a Degree in Mental Health Nursing. When she completes her degree next year, she won't have to pay back the Advanced Learner Loan she used to pay the Access course fees.

"I can honestly say that the College was a very good experience. Even if I hadn't gone on to university, I'd recommend it as I took so much from the course. I don't think people realise the kind of support you get - College staff guide you through your course and assignments, help with your UCAS application and support you in every way."



REGIONAL CENTRE OF EXCELLENCE FOR STEM

As a City College student, you will gain unique access to our new Regional Centre of Excellence for STEM (science, technology, engineering and maths) when it opens in autumn 2017.

From creating innovative new cooking methods and engineering the perfect stage set-up, to improving athletic performance and developing new beauty treatments, STEM subjects influence almost every job you can think of. Access to the new Centre will help you to develop work skills that will give you the edge in a competitive job market. Our highly experienced lecturing and support teams have worked closely with local businesses to create contemporary, state-of-the-art training facilities to ensure that you will be learning in real work environments and will leave with the key skills employers want.

Features of the new Centre include:

- a contemporary Sports Medicine and Performance Training Lab
- Digital Media and Virtual Technology Studios to release your creative side
- Computing and Future Technology Labs to keep you at the forefront of the digital revolution
- an Advanced and Maritime Technologies Centre to explore Plymouth's engineering potential
- a Science and Industrial Research Centre where you can discover and shape the world around you
- dedicated student study space.

ACCESS TO HIGHER EDUCATION

Level	Course Title	Code	Venue	Duration	A	B	C
2	Pre-Access Applied Professional Science, Certificate	PAPS	KR	1 yr	£750	£0	£30
		Date	25/09/17	Day	Mon, Tue & Thu	Time	9am - 4.30pm
2	Pre-Access Health & Social Care, Certificate	PAHS	KR	1 yr	£750	£0	£30
		Date	25/09/17	Day	Mon, Tue & Thu	Time	9am - 4.30pm
2	Pre-Access Humanities & Social Science, Certificate	PAAS	KR	1 yr	£750	£0	£30
		Date	25/09/17	Day	Mon, Tue & Thu	Time	9am - 4.30pm
3 19+	Art & Design, Access to HE Diploma	ADFT	KR	1 yr	£3,500	£0	£40
		Date	11/09/17	Day	Mon, Tue & Wed	Time	9am - 5pm
3 19+	Biopsychology, Access to HE Diploma	BIOPT	KR	1 yr	£2,600	£0	£30
		Date	12/09/17	Day	Tue & Wed	Time	5.30pm - 9.30pm
3 19+	Business & Management, Access to HE Diploma	BMAFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Childcare, Access to HE Diploma	CHCFT	KR	1 yr	£3,000	£0	£40
		Date	12/09/17	Day	Tue, Thu & Fri	Time	9am - 5pm
3 19+	Computing, Access to HE Diploma	CMPFT	KR	1 yr	£3,500	£0	£40
		Date	12/09/17	Day	Tue, Wed & Thu	Time	9am - 5pm
3 19+	Construction & Civil Engineering, Access to HE Diploma	CCEFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Counselling, Access to HE Diploma	COUFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Fri	Time	9am - 5pm
3 19+	Criminal Justice, Access to HE Diploma	CPSFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Criminal Justice & Policing Studies, Access to HE Diploma	CRJFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Creative Arts, Access to HE Diploma	CRAFT	KR	1 yr	£3,500	£0	£40
		Date	11/09/17	Day	Mon, Thu & Fri	Time	9am - 4.30pm
3 19+	Electrical Engineering, Access to HE Diploma	EENFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Forensics, Access to HE Diploma	FORFT	KR	1 yr	£3,000	£0	£40
		Date	13/09/17	Day	Wed, Thu & Fri	Time	9am - 5pm
3 19+	Games Development, Access to HE Diploma	GAMFT	KR	1 yr	£3,500	£0	£40
		Date	12/09/17	Day	Tue, Wed & Thu	Time	9am - 5pm
3 19+	Health & Wellbeing, Access to HE Diploma	HWBPT	KR	1 yr	£2,600	£0	£40
		Date	12/09/17	Day	Tue & Wed	Time	5.30pm - 9.30pm

Key to Fees

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ACCESS TO HIGHER EDUCATION

Level	Course Title	Code	Venue	Duration	A	B	C
3 19+	Health, Social Care & Social Work, Access to HE Diploma	BELFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Mon, Thu & Fri	Time	9am - 5pm
3 19+	Health Studies, Access to HE Diploma	HSTFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Mon, Thu & Fri	Time	9am - 5pm
3 19+	Humanities (English Language & Literature), Access to HE Diploma	LCHFT	KR	1 yr	£2,900	£0	£40
		Date	12/09/17	Day	Tue, Thu & Fri	Time	9am - 5pm
3 19+	Journalism & Media, Access to HE Diploma	MEFT	KR	1 yr	£3,000	£0	£40
		Date	13/09/17	Day	Wed, Thu & Fri	Time	9am - 4.30pm
3 19+	Law & Criminology, Access to HE Diploma	LCRFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Leisure & Tourism, Access to HE Diploma	LETFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Marine Studies, Access to HE Diploma	MARFT	KR	1 yr	£3,000	£0	£40
		Date	12/09/17	Day	Tue, Thu & Fri	Time	9am - 5pm
3 19+	Music, Access to HE Diploma	MUSFT	KR	1 yr	£3,500	£0	£40
		Date	11/09/17	Day	Mon, Thu & Fri	Time	9am - 5pm
3 19+	Nursing & Health, Access to HE Diploma	CANFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Various	Time	9am - 5pm
3 19+	Public Services, Access to HE Diploma	PBSFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Science & Engineering, Access to HE Diploma	SCEFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Science & Psychology, Access to HE Diploma	SCIPT	KR	1 yr	£2,600	£0	£40
		Date	11/09/17 12/09/17	Day	Mon, Tue & Thu Tue & Wed	Time	9am - 5pm 5.30pm - 9.30pm
3 19+	Science (Biology, Chemistry & Maths), Access to HE Diploma	BCMFT	KR	1 yr	£3,000	£0	£40
		Date	12/09/17	Day	Tue, Thu & Fri	Time	9am - 5pm
3 19+	Science (Environment & Conservation), Access to HE Diploma	ENVFT	KR	1 yr	£3,000	£0	£40
		Date	12/09/17	Day	Tue, Thu & Fri	Time	9am - 5pm
3 19+	Science for Health Practitioners, Access to HE Diploma	SHPFT	KR	1 yr	£3,000	£0	£40
		Date	12/09/17	Day	Tue, Thu & Fri	Time	9am - 5pm
3 19+	Science (Physics, Biology, Chemistry & Maths), Access to HE Diploma	PHYPT	KR	1 yr	£2,600	£0	£30
		Date	12/09/17	Day	Tue & Wed	Time	5.30pm - 9.30pm
3 19+	Science (Psychology & Sociology), Access to HE Diploma	PSYPT	KR	1 yr	£2,600	£0	£30
		Date	12/09/17	Day	Tue & Wed	Time	5.30pm - 9.30pm
3 19+	Social Science (Law, Psychology & Sociology), Access to HE Diploma	SOCFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Social Science (Psychology & Sociology), Access to HE Diploma	PSYFT	KR	1 yr	£2,900	£0	£40
		Date	11/09/17	Day	Mon, Tue & Fri	Time	9am - 5pm
3 19+	Sports Studies, Access to HE Diploma	SPSFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Mon, Tue & Thu	Time	9am - 5pm
3 19+	Teaching (Education), Access to HE Diploma	TEAGFT	KR	1 yr	£3,000	£0	£40
		Date	12/09/17	Day	Tue, Thu & Fri	Time	9am - 5pm
3 19+	Youth Work, Access to HE Diploma	YTWFT	KR	1 yr	£3,000	£0	£40
		Date	11/09/17	Day	Mon, Thu & Fri	Time	9am - 5pm

ART AND DESIGN

Level	Course Title	Code	Venue	Duration	A	B	C
2	Creating Hand-built Ceramic Forms, College Certificate	CSC7	KR	10 wks	£150	£150	£0
		Date	21/09/17 11/01/18 19/04/18	Day	Thu Thu Thu	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
2	Life Drawing, College Certificate	CSC2	KR	10 wks	£150	£150	£0
		Date	19/09/17 09/01/18 17/04/18	Day	Tue Tue Tue	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
2	Photography & Design, College Certificate	CSC3	KR	10 wks	£150	£150	£0
		Date	19/09/17 09/01/18 17/04/18	Day	Tue Tue Tue	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
2	Pottery, College Certificate	CSC1	KR	10 wks	£150	£150	£0
		Date	18/09/17 08/01/18 16/04/18	Day	Mon Mon Mon	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
2	Using Print Making Techniques, College Certificate	CSC8	KR	10 wks	£150	£150	£0
		Date	20/09/17 10/01/18 18/04/18	Day	Wed Wed Wed	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm

AUTOMOTIVE

Level	Course Title	Code	Venue	Duration	A	B	C
1	Junior Automotive Academy, College Certificate*	AUCA	KR	6 wks	£0	£0	£0
	*Aimed at 14-16 year olds	Date	02/11/17 22/02/18 19/04/18	Day	Thu Thu Thu	Time	5pm - 7pm 5pm - 7pm 5pm - 7pm
2	Light Vehicle Maintenance & Repair Competence, Diploma	LVMR2	KR	1 yr	£2,000	£2,000	£0
		Date	11/09/17	Day	Mon	Time	9am - 4.30pm
2	Vehicle Maintenance & Repair, Diploma	VMPT1	KR	1 yr	£999	£0	£0
		Date	11/09/17	Day	Mon or Tue	Time	9am - 5pm
3	Automotive Air Conditioning & Climate Control Diagnosis & Repair, Award - IMIAL	ACCC	KR	3 days	£400	£400	£0
		Date	23/10/17 12/02/18 09/04/18 16/07/18	Day	Mon, Tue & Wed Mon, Tue & Wed Mon, Tue & Wed Mon, Tue & Wed	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm 9am - 4.30pm

AUTOMOTIVE

Level	Course Title	Code	Venue	Duration	A	B	C
3	Electrically Propelled Vehicle Repair & Replacement, Award - IMIAL	EPV	KR	3 days	£500	£500	£0
		Date	23/10/17 12/02/18 09/04/18 16/07/18	Day	Mon, Tue & Wed Mon, Tue & Wed Mon, Tue & Wed Mon, Tue & Wed	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
3	Light Vehicle Maintenance & Repair Competence, Diploma	LVMR3	KR	1 yr	£2,700	£2,700	£0
		Date	11/09/17	Day	Mon	Time	9am - 4.30pm
3	MoT Refresher, College Certificate	MOTR	KR	1 day	£99.99	£99.99	£0
		Date	07/12/17 18/01/18 08/02/18 15/03/18	Day	Thu Thu Thu Thu	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm 6pm - 9pm
3	MoT Testing, College Certificate	MOT	KR	5 days	£600	£600	£0
		Date	23/10/17 12/02/18 09/04/18 16/07/18	Day	Mon-Fri Mon-Fri Mon-Fri Mon-Fri	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
3	Preparation for MoT Testing, College Certificate	MOTP	KR	2 wks	£975	£975	£0
		Date	30/09/17 17/03/18	Day	Sat Sat	Time	9am - 4.30pm 9am - 4.30pm
3	Refrigerant Handling, Award - IMIAL	FGAS	KR	1 day	£250	£250	£0
		Date	23/10/17 12/02/18 09/04/18 16/07/18	Day	Mon Mon Mon Mon	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
3	Vehicle Maintenance & Repair, Diploma	VMPT2	KR	1 yr	£3,900	£3,900	£0
		Date	11/09/17	Day	Mon	Time	9am - 4.30pm

BEAUTY & COMPLEMENTARY THERAPIES

Level	Course Title	Code	Venue	Duration	A	B	C
1	Junior Hair & Beauty Academy, College Certificate*	JHBA	KR	6 wks	£60	£60	£0
	*Aimed at 14-16 year olds	Date	19/10/17 11/01/18 19/04/18	Day	Thu Thu Thu	Time	5pm - 7pm 5pm - 7pm 5pm - 7pm
2	Beauty Therapy, Diploma	BTVR	KR	1 yr	£500	£0	£0
	* Plus up to ten Saturdays, 9.30am - 4pm	Date	11/09/17	Day	Mon & Wed*	Time	9.30am - 2.30pm or 5.30pm - 9pm
2	Indian Head Massage, College Certificate	HB002	KR	1 day	£60	£60	£0
		Date	10/11/17 12/01/18	Day	Fri Fri	Time	9.30am - 4.30pm 9.30am - 4.30pm
2	Reflexology, Certificate	HB010	KR	1 day	£40	£40	£0
		Date	11/09/17 08/01/18	Day	Mon Mon	Time	9.30am - 4.30pm 9.30am - 4.30pm

Key to Fees

Please note fees are quoted for one year only.


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BEAUTY & COMPLEMENTARY THERAPIES

Level	Course Title	Code	Venue	Duration	A	B	C
3	Anatomy, Physiology & Massage, Diploma	AMP3	KR	1 yr	£2,200	£2,200	£50
19+		Date	11/09/17	Day	Various	Time	Various
3	Artificial Nail Structures, Certificate	NAS3	KR	4 mths	£900	£0	£25
19+		Date	11/09/17 05/03/18	Day	Mon & Wed Mon & Wed	Time	5.30pm - 9pm 5.30pm - 9pm
3	Beauty Therapy, Diploma	EDB	KR	1 yr	£2,200	£0	£50
		Date	11/09/17	Day	Mon & Tue	Time	9.30am - 4pm (Mon) & 9.30am - 1pm (Tue)
3	Complementary Therapies, Advanced Technical Diploma	CMT3	KR	1 yr	£2,500	£0	£50
		Date	11/09/17	Day	Mon & Tue	Time	9.30am - 4pm (Mon) & 9.30am - 1pm (Tue)
3	Indian Head Massage, Certificate	IHM	KR	3 mths	£900	£0	£50
19+		Date	27/02/18	Day	Tue & Wed	Time	9.30am - 4pm (Tue) & 9.30am - 1pm (Wed)
3	Stone Therapy Massage, Certificate	STM	KR	3 mths	£900	£0	£50
		Date	12/09/17	Day	Tue & Wed	Time	9.30am - 4pm (Tue) & 5.30pm - 9pm (Wed)
4	Beauty Therapy, Advanced Diploma	DCT4	KR	1 yr	£1,400	£1,400	£0
		Date	15/11/17	Day	Fri	Time	9am - 4.30pm

BUSINESS

Level	Course Title	Code	Venue	Duration	A	B	C
1	Bookkeeping Skills (Computerised), Award	ABSC1	KR	7 wks	£50	£50	£0
		Date	03/10/17	Day	Tue	Time	5pm - 8pm
2	Bookkeeping Skills (Computerised), Award	ABSC2	KR	14 wks	£75	£75	£0
		Date	28/11/17	Day	Tue	Time	5pm - 8pm
2	Skills for Business & Administration, Certificate	L2BA	KR	12 wks	£500	£500	£25
		Date	17/01/18	Day	Wed	Time	1.30pm - 7pm
3	Business Administration, NVQ Diploma	PT39	BL	RORO	£1,500	£1,500	£0
		Date	BL	Day	BL	Time	BL
4	Advice & Guidance, NVQ Diploma	CYK	BL	RORO	£1,500	£1,500	£0
		Date	BL	Day	BL	Time	BL
5	Accounting & Finance, Foundation Degree - Plymouth University	UX2476	KR	2 yrs	£4,150	£4,150	£0
		Date	27/09/17	Day	Wed	Time	9.30am - 5.30pm
5	Business Management, Foundation Degree - Plymouth University	UX2524	KR	2 yrs	£4,150	£4,150	£0
		Date	27/09/17	Day	Wed	Time	9.30am - 5.30pm

BUSINESS SKILLS WORKSHOPS

Level	Course Title	Code	Venue	Duration	A	B	C
1	Excel Basic, College Certificate	MTK14	KR	1 day	£99	£99	£0
		Date	24/10/17 12/02/18 29/05/18	Day	Tue Mon Tue	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	Assertiveness & Confidence Management, College Certificate	MTK20	KR	1 day	£149	£149	£0
		Date	13/11/17 05/02/18 18/06/18	Day	Mon Mon Mon	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	Coaching & Mentoring Skills, College Certificate	MTK21	KR	1 day	£149	£149	£0
		Date	30/11/17 08/03/18 01/06/18	Day	Thu Thu Fri	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	Effective Communication, College Certificate	MTK04	KR	1 day	£149	£149	£0
		Date	09/11/17 28/03/18 02/07/18	Day	Thu Wed Mon	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	Excel Intermediate, College Certificate	MTK16	KR	1 day	£135	£135	£0
		Date	25/10/17 13/02/18 30/05/18	Day	Wed Tue Wed	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	How to Manage Conflict, College Certificate	MTK25	KR	1 day	£149	£149	£0
		Date	13/10/17 30/01/18 08/05/18	Day	Fri Tue Tue	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm



Treatments on offer include:

- facials
- spa day packages
- specialist hair treatments
- Jessica nail treatments.



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BUSINESS SKILLS WORKSHOPS

Level	Course Title	Code	Venue	Duration	A	B	C
2	Management Skills, College Certificate	MTK29	KR	1 day	£149	£149	£0
		Date	12/10/17 08/02/18 25/06/18	Day	Thu Thu Mon	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	Project Management, College Certificate	MTK10	KR	1 day	£149	£149	£0
		Date	27/09/17 23/01/17 09/07/18	Day	Wed Tue Mon	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	Taking Effective Meeting Minutes, College Certificate	MTK18	KR	1 day	£149	£149	£0
		Date	15/11/17 07/03/18 11/06/18	Day	Wed Wed Mon	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
2	Train the Trainer, College Certificate	MTK47	KR	1 day	£149	£149	£0
		Date	10/10/17 06/02/18 12/06/18	Day	Tue Tue Tue	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm
3	Excel Advanced, College Certificate	MTK23	KR	1 day	£149	£149	£0
		Date	26/10/17 14/02/18 31/05/18	Day	Thu Wed Thu	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm

CHILDCARE

Level	Course Title	Code	Venue	Duration	A	B	C
1	Parenting & Parents to Be, Certificate	PTB1	KR	6 wks	£75	£75	£0
		Date	06/11/17	Day	Mon	Time	9am - 4pm
5	Early Years, Foundation Degree - Plymouth University	UX2828	KR	2 yrs	£4,150	£4,150	£0
		Date	28/09/17	Day	Thu	Time	9.30am - 5.30pm

COMPUTING & GAMES DEVELOPMENT

Level	Course Title	Code	Venue	Duration	A	B	C
2	Computing (Software/Hardware), Award	CSC4	KR	15 wks	£225	£225	£0
		Date	19/09/17 21/09/17 23/01/17 25/01/17	Day	Tue & Thu Tue & Thu Tue & Thu Tue & Thu	Time	5.30pm - 8.30pm 5.30pm - 8.30pm 5.30pm - 8.30pm 5.30pm - 8.30pm
5	Game Design & Production, Foundation Degree - Plymouth University	UX5078	KR	3 yrs	£4,150	£4,150	£0
		Date	25/09/17	Day	Mon, Tue & Thu	Time	9am - 6.30pm

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CONSTRUCTION

Level	Course Title	Code	Venue	Duration	A	B	C
1	Construction Skills, City & Guilds	FLCS	KR	3 mths	£500	£500	£0
		Date	07/09/17 04/01/18	Day	Thu & Fri Thu & Fri	Time	9am - 4pm 9am - 4pm
1	CSCS Card, Award	CSCS	KR	1 day	£100	£100	£0
		Date	Monthly	Day	Fri	Time	9am - 4pm
1	CSCS Training, Award	CSCS3	KR	3 days	£140	£140	£0
		Date	Monthly	Day	Wed, Thu & Fri	Time	9am - 4pm
1	Junior Construction Club, College Certificate*	JRTA	KR	6 wks	£0	£0	£0
	*Aimed at 14-16 year olds	Date	02/11/17 11/01/18 19/04/18	Day	Thu Thu Thu	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
1	Painting & Decorating, College Certificate	C084	KR	6 wks	£250	£250	£0
		Date	01/11/17 21/02/18 18/04/18	Day	Wed Wed Wed	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
1	Plastering, College Certificate	C087	KR	6 wks	£250	£250	£0
		Date	01/11/17 21/02/18 18/04/18	Day	Wed Wed Wed	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
2	Bricklaying, NVQ Diploma	OSB2	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
2	Painting & Decorating, NVQ Diploma	OSD2	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
2	Plastering, NVQ Diploma	OSP2	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
2	Wood Occupations, NVQ Diploma	OSW2	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
3	Bricklaying, NVQ Diploma	OSB3	BL	1 yr	£2,000	£0	£0
		Date	RORO	Day	BL	Time	BL
3	Construction & Civil Engineering, BTEC Subsidiary Diploma	KCP	KR	1 yr	£4,500	£4,500	£0
		Date	12/09/17	Day	Tue	Time	9am - 6.30pm
3	Painting & Decorating, NVQ Diploma	OSD3	BL	1 yr	£2,000	£0	£0
		Date	RORO	Day	BL	Time	BL
3	Plastering, NVQ Diploma	OSP3	BL	1 yr	£2,000	£0	£0
		Date	RORO	Day	BL	Time	BL
3	Wood Occupations, NVQ Diploma	OSW3	BL	1 yr	£2,000	£0	£0
		Date	RORO	Day	BL	Time	BL
4	Civil Engineering, HNC - Plymouth University	UX4193	KR	2 yrs	£3,500	£3,500	£0
		Date	18/09/17	Day	Mon	Time	9am - 6.30pm
4	Construction, HNC - Plymouth University	UX4216	KR	2 yrs	£3,500	£3,500	£0
		Date	18/09/17	Day	Mon	Time	9am - 6.30pm
5	Civil Engineering, Foundation Degree - Plymouth University	UX4194	KR	3 yrs	£3,500	£3,500	£0
		Date	18/09/17	Day	Mon	Time	9am - 6.30pm
5	Construction, Foundation Degree - Plymouth University	UX4192	KR	3 yrs	£3,500	£3,500	£0
		Date	18/09/17	Day	Mon	Time	9am - 6.30pm

ELECTRICAL ENGINEERING & INSTALLATION

Level	Course Title	Code	Venue	Duration	A	B	C
1	Electrical Skills (Basic), Award - C&G	PG27	KR	1-5 days	£585	£585	£0
		Date	Various	Day	Various	Time	9am - 4pm
2	Certification of Electrical Installations, College Certificate	PG18/5	KR	4 days	£550	£550	£0
		Date	Monthly	Day	Mon	Time	9am - 5pm
2	Fibre Optics, College Certificate	BFO	KR	3 days	£450	£450	£0
		Date	24/01/18 14/02/18 04/04/18	Day	Wed, Thu & Fri Wed, Thu & Fri Wed, Thu & Fri	Time	9am - 4pm 9am - 4pm 9am - 4pm
2	Inspection, Testing & Verification, City & Guilds 2392	PG50	KR	1 wk	£610	£610	£0
		Date	Monthly	Day	Mon-Fri	Time	9am - 5pm
3	AutoCAD, College Certificate	CAD3	KR	1 yr	£750	£750	£0
		Date	11/09/17	Day	Mon	Time	6pm - 8pm
3	Certification of Electrical Installations, City & Guilds 2394	PG18/4	KR	4 days	£550	£550	£0
		Date	Monthly	Day	Mon	Time	9am - 5pm
3	Electrical/Electronic Engineering, BTEC Diploma	ECL1	KR	2 yrs	£5,000	£5,000	£0
		Date	11/09/17	Day	Mon	Time	9am - 8pm
3	Portable Appliance Testing, City & Guilds 2377	PG20	KR	2 days	£315	£315	£0
		Date	Monthly	Day	Mon & Tue	Time	9am - 5pm
3	Wiring Regulations IEE 17th Edition, City & Guilds 2382-15	PG31/3	KR	3 days	£399	£399	£0
		Date	Monthly	Day	Mon, Tue & Wed	Time	9am - 5pm
4	CAD Techniques & Design, College Certificate	CAD4	KR	1 yr	£850	£850	£0
		Date	27/09/17	Day	Wed	Time	6pm - 8pm
4	Electrical Engineering, HNC - Plymouth University	UX2791	KR	2 yrs	£3,500	£3,500	£0
		Date	21/09/17	Day	Thu	Time	9am - 6.30pm
5	Electrical & Electronic Engineering, Foundation Degree - Plymouth University	UX2790	KR	3 yrs	£3,500	£3,500	£0
		Date	21/09/17	Day	Thu	Time	9am - 6.30pm

ENGLISH & MATHS

Level	Course Title	Code	Venue	Duration	A	B	C
E	English as a Foreign Language, Certificate	EFL015	KR	RORO	£0	£0	£0
		Date	11/09/17	Day	Various	Time	Various
E, 1, 2	English for Speakers of Other Languages (ESOL), Certificate	ESOLPT	KR	Up to 1 yr	£250-£500	£0	£0
		Date	18/09/17 05/02/18	Day	Mon-Fri Mon-Fri	Time	Various Various
E, 1, 2	English, Functional Skills Certificate	ENGL2	KR	18 wks	£700	£0	£0
		Date	18/09/17 05/02/18	Day	Mon-Fri Mon-Fri	Time	Various Various
E, 1, 2	Maths, Functional Skills Certificate	MATHL1	KR	18 wks	£700	£0	£0
		Date	18/09/17 05/02/18	Day	Mon-Fri Mon-Fri	Time	Various Various
2	English, GCSE Certificate*	GEVE4	KR	1 yr	£700	£0	£0
		Date	25/09/17	Day	Mon-Fri	Time	6pm - 8pm
2	Maths, GCSE Certificate*	GEVE6	KR	1 yr	£700	£0	£0
		Date	25/09/17	Day	Mon-Fri	Time	5.30pm - 8.30pm
3	Maths (Core Maths), Certificate - AQA	CORM	KR	1 yr	£1,200	£0	£0
		Date	18/09/17	Day	Various	Time	Various

* If you do not currently hold a GCSE English or Maths at grade C or above, then this course is FREE!

FIRST AID

Level	Course Title	Code	Venue	Duration	A	B	C
2	Emergency First Aid, College Certificate	FAX	KR	1 day	£65	£65	£0
		Date	Weekly	Day	Various	Time	9am - 4pm
3	First Aid at Work (Annual Update), College Certificate	FABR	KR	½ day	£35	£35	£0
		Date	Monthly	Day	Various	Time	9am - 12.30pm
3	First Aid at Work, College Certificate	FAB	KR	3 days	£180	£180	£0
		Date	Monthly	Day	Various	Time	9am - 4pm
3	First Aid at Work Requalification, College Certificate	FAR	KR	2 days	£110	£110	£0
		Date	Monthly	Day	Various	Time	9am - 4pm
3	Paediatric First Aid, College Certificate	MTK41	KR	2 days	£110	£110	£0
		Date	Monthly	Day	Various	Time	9am - 4pm

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THE PRINCE'S TRUST TEAM PROGRAMME

The Prince's Trust Team will improve your confidence and make you more employable!

During the 12-week programme you can:

- gain nationally recognised qualifications
- spend a week away on a team building residential
- uncover hidden talents
- meet new friends
- improve motivation and self-confidence
- take on some responsibility
- develop team working skills
- raise your awareness of your local community and how you can contribute to it
- have a really good time!



Prince's Trust

To find out more call **01752 856827** or send a text to **07967 772651**.

HAIRDRESSING

Level	Course Title	Code	Venue	Duration	A	B	C
1	Junior Hair & Beauty Academy, College Certificate* <small>*Aimed at 14-16 year olds</small>	JHBA	KR	6 wks	£60	£60	£0
		Date	19/10/17 11/01/18 19/04/18	Day	Thu Thu Thu	Time	5pm - 7pm 5pm - 7pm 5pm - 7pm
1	Introduction to the Hair & Beauty Sector, Award	IHA	KR	10 wks	£350	£0	£50
		Date	15/01/18	Day	Fri	Time	9.30am - 3.30pm
2	Barbering, Certificate - VTCT	BARBPT	KR	14 wks	£500	£0	£0
		Date	11/09/17 05/03/18	Day	Various Various	Time	5.30pm - 9pm 5.30pm - 9pm
2	Cutting & Styling, Technical Certificate	DWME	KR	1 yr	£500	£0	£50
		Date	11/09/17 08/01/18	Day	Mon & Wed Mon & Wed	Time	5.30pm - 9pm 5.30pm - 9pm
2	Introduction to the Hair & Beauty Sector, Certificate	IHAC	KR	6 mths	£500	£0	£0
		Date	15/01/18	Day	Fri	Time	9.30am - 3.30pm
3	Barbering, Certificate - VTCT	BARBPT3	KR	14 wks	£500	£0	£50
		Date	13/09/17 07/03/18	Day	Wed & Thu Wed & Thu	Time	5.30pm - 9pm 5.30pm - 9pm
3	Hair Services, Diploma	DHCE	KR	1 yr	£2,200	£0	£50
		Date	11/09/17 09/01/18	Day	Mon & Wed Mon & Wed	Time	5.30pm - 9pm 5.30pm - 9pm

HEALTH & SAFETY

Level	Course Title	Code	Venue	Duration	A	B	C
1	Food Safety, College Certificate	FHA	KR	1 day	£25	£25	£0
		Date	Monthly	Day	Mon	Time	9am - 5pm
1	Principles of Nutrition & Food Production, College Certificate	ANFP	KR	1 day	£20	£20	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Working Safely, Certificate - IOSH	MTK40	KR	4 wks	£450	£450	£0
		Date	03/11/17 02/03/18 08/06/18	Day	Fri Fri Fri	Time	9am - 4.30pm 9am - 4.30pm 9am - 4.30pm

HEALTH & SOCIAL CARE

Level	Course Title	Code	Venue	Duration	A	B	C
1	Awareness of Mental Health Problems, Certificate	CCM	KR	20 wks	£450	£450	£0
		Date	07/11/17 07/02/18	Day	Wed Wed	Time	9am - 3pm 9am - 3pm
1	Understanding Healthy Living, Award	AWHL	KR	4 wks	£50	£50	£0
		Date	06/11/17 05/02/18	Day	Mon Mon	Time	9.30am - 3.30pm 9.30am - 3.30pm
1	Youth Work, Award	YWA	KR	4 wks	£125	£125	£0
		Date	02/10/17	Day	Mon & Tue	Time	9am - 4.30pm
1	Youth Work, Certificate	YWC	KR	10 wks	£250	£250	£0
		Date	05/02/18	Day	Mon & Tue	Time	9am - 4.30pm

HEALTH & SOCIAL CARE

Level	Course Title	Code	Venue	Duration	A	B	C
2	Substance Misuse, Award	USM	KR	8 wks	£75	£75	£0
		Date	06/11/17 05/02/18	Day	Mon Mon	Time	9.30am - 3.30pm 9.30am - 3.30pm
2	Working in the Health Sector, Certificate	PTC1/2	KR	10 wks	£150	£150	£0
		Date	06/10/17 09/02/18	Day	Fri Fri	Time	9am - 4.30pm 9am - 4.30pm
5	Health & Social Care, Foundation Degree - Plymouth University	UX5032	KR	2 yrs	£3,500	£3,500	£0
		Date	26/09/17	Day	Tue & Wed	Time	9.30am - 5.30pm

HOSPITALITY & CATERING

Level	Course Title	Code	Venue	Duration	A	B	C
1	Junior Chef Academy, College Certificate* <small>*Aimed at 14-16 year olds</small>	JRCA1	KR	9 wks	£45	£45	£0
		Date	19/09/17 16/01/18 24/04/18	Day	Tue Tue Tue	Time	5pm - 7.30pm 5pm - 7.30pm 5pm - 7.30pm
2	Barista Skills, Award	BSK	KR	2 days	£150	£150	£0
		Date	16/10/17 12/02/18 09/04/18	Day	Mon & Tue Mon & Tue Mon & Tue	Time	9am - 5pm 9am - 5pm 9am - 5pm
2	Cleaning & Support Services Skills, Certificate	CLG	KR	1 yr	£100	£0	£0
		Date	RORO	Day	BL	Time	BL
2	Professional Bartending (Cocktails), Award	APB	KR	9 wks	£200	£0	£0
		Date	09/10/17 19/02/18	Day	Mon Mon	Time	4pm - 9pm 4pm - 9pm
2	Professional Cookery, NVQ Diploma	DCOLR	KR	1 yr	£999	£0	£0
		Date	12/09/17 16/01/18	Day	Tue Tue	Time	9am - 3pm 9am - 3pm
3	Chef Management Programme, College Certificate	CHM	KR	5 wks	£200	£200	£0
		Date	05/06/17 30/10/17 04/06/18	Day	Mon Mon Mon	Time	10am - 5pm 10am - 5pm 10am - 5pm
3	Patisserie & Confectionery, Certificate	CPC3	KR	1 yr	£1,500	£0	£25
		Date	12/09/17	Day	Tue	Time	9am - 4pm
3	Professional Cookery (Preparation & Cooking), NVQ Diploma	ECOLR	KR	1 yr	£2,800	£0	£0
		Date	13/09/17 17/01/18	Day	Wed Wed	Time	9am - 3pm 9am - 3pm
5	Hospitality & Tourism Management, Foundation Degree - Plymouth University	UX2450	KR	3 yrs	£3,500	£3,500	£0
		Date	27/09/17	Day	Wed	Time	9am - 4pm

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MANAGEMENT & HUMAN RESOURCES

Level	Course Title	Code	Venue	Duration	A	B	C
2	Team Leading, NVQ Certificate	PT83	BL	RORO	£1,500	£1,500	£0
		Date	BL	Day	BL	Time	BL
3	Human Resource Practice, Certificate - CIPD	CCP	KR	1 yr	£1,250	£1,250	£0
		Date	14/09/17	Day	Thu	Time	5pm - 8pm
3	Management, NVQ Certificate	NVN	BL	RORO	£1,500	£1,500	£0
		Date	BL	Day	BL	Time	BL
5	Human Resource Management, Certificate - CIPD	CCHRM	KR	1 yr	£1,500	£1,500	£0
		Date	12/09/17	Day	Tue	Time	5pm - 8pm
5	Management & Leadership, Award - CMI	AML5	KR	10 wks	£425	£425	£0
		Date	11/09/17	Day	Mon	Time	5pm - 8pm
5	Management & Leadership, NVQ Diploma	DML5	BL	RORO	£1,500	£1,500	£0
		Date	BL	Day	BL	Time	BL
5	Management & Leadership, Certificate - CMI	BML5	KR	10 wks	£425	£425	£0
		Date	03/10/17	Day	Tue	Time	5pm - 8pm
7	Digital Leadership Programme * One day per month	DLP01	KR	1 yr	£1,500	£1,500	£0
		Date	04/10/17	Day	Various*	Time	2pm - 7pm
7	Strategic Management, Diploma - CMI	PGB	KR	1 yr	£1,699	£1,699	£0
		Date	13/09/17	Day	Wed	Time	5pm - 8pm

MARINE & MECHANICAL ENGINEERING

Level	Course Title	Code	Venue	Duration	A	B	C
2	Boat Diesel Engine Maintenance, College Certificate	BDMC	KR	1 day	£100	£100	£0
		Date	13/10/17 02/02/18 18/05/18	Day	Fri Fri Fri	Time	9am - 4pm 9am - 4pm 9am - 4pm
2	Engineering, Diploma	ENP	KR	1 yr	£999	£0	£0
		Date	13/09/17	Day	Wed	Time	9am - 6pm
2	Maintenance & Installation Engineering, NVQ Diploma	PG09	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
2	Performing Manufacturing Operations, NVQ Diploma	PG04	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
3	Maintenance Engineering, NVQ Diploma	PG10	BL	1.5 yrs	£2,250	£2,250	£0
		Date	RORO	Day	BL	Time	BL

Key to Fees

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£fee A | £fee B | £fee C

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• **Fee B:** reduced course fee for those in receipt of qualifying benefits or entitlements (you will pay B + C).

• **Fee C:** ancillary course fee - applicable to all enrolling (a contribution towards the materials you will be supplied with).

 Book and pay for your course online at onlinestore.cityplym.ac.uk.

If you are aged 19+ and would like to study a course highlighted with this symbol  you may be able to apply for a loan to cover your course fees - see page 4 for more information.

MARINE & MECHANICAL ENGINEERING

Level	Course Title	Code	Venue	Duration	A	B	C
3	Mechanical Engineering, BTEC Diploma	NCG1	KR	1 yr	£3,500	£3,500	£0
		Date	11/09/17	Day	Mon	Time	9am - 8pm
3	Mechanical Manufacturing Operations, NVQ Diploma	PG07	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
4	Marine Engineering, HNC - Plymouth University	UX2795	KR	2 yrs	£3,500	£3,500	£0
		Date	19/09/17	Day	Tue	Time	9am - 6pm
4	Mechanical Design & Manufacture, HNC - Plymouth University	UX2798	KR	2 yrs	£3,500	£3,500	£0
		Date	18/09/17	Day	Mon	Time	9am - 6.30pm
4	Mechanical Engineering, HNC - Plymouth University	UX9012	KR	2 yrs	£3,500	£3,500	£0
		Date	18/09/17	Day	Mon	Time	9am - 6.30pm
4	Naval Architecture, HNC - Plymouth University	UX9011	KR	2 yrs	£3,500	£3,500	£0
		Date	18/09/17	Day	Mon	Time	9am - 6.30pm
5	Marine Engineering, Foundation Degree - Plymouth University	UX2794	KR	3 yrs	£3,500	£3,500	£0
		Date	19/09/17	Day	Tue	Time	9am - 6pm
5	Mechanical Design & Manufacture, Foundation Degree - Plymouth University	UX2797	KR	3 yrs	£3,500	£3,500	£0
		Date	19/09/17	Day	Tue	Time	9am - 6.30pm
5	Mechanical Engineering, Foundation Degree - Plymouth University	UX4934	KR	3 yrs	£3,500	£3,500	£0
		Date	19/09/17	Day	Tue	Time	9am - 6.30pm
5	Naval Architecture, Foundation Degree - Plymouth University	UX4932	KR	3 yrs	£3,500	£3,500	£0
		Date	19/09/17	Day	Tue	Time	9am - 6pm

MEDIA & MUSIC

Level	Course Title	Code	Venue	Duration	A	B	C
2	Film Making, College Certificate	CSC5	KR	10 wks	£150	£150	£0
		Date	18/09/17 08/01/18 16/04/18	Day	Mon Mon Mon	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm
2	Guitar Tech (Build Your Own Electric Guitar), College Certificate	CSC6	KR	8 wks	£180	£180	£120
		Date	19/09/17 09/01/18 17/04/18	Day	Tue Tue Tue	Time	6pm - 9pm 6pm - 9pm 6pm - 9pm

GAS ASSESSMENT CENTRE

Accredited Certification Scheme

Our gas courses and assessments are:

- available upon request
- run at times to suit you
- from half days to three days in duration (depending on type of assessment).

Domestic Gas
LPG Gas
Non-domestic Gas
Unvented Hot Water
Water Regulations
OFTEC

For further information please call 01752 856856



PLUMBING & GAS

Level	Course Title	Code	Venue	Duration	A	B	C
1	Energy Efficiency for Domestic Gas, College Certificate	EEF	KR	1 day	£100	£100	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Accredited Certification Scheme (Gas) - ERS	SKB	KR	3 days	£350	£350	£0
		Date	Monthly	Day	Various	Time	9am - 4pm
2	Caravan Gas Fire/Closed Flute, College Certificate	GAV/W	KR	½ day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Caravan Gas Refrigerators, College Certificate	GAY	KR	½ day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Caravan Water Heaters, College Certificate	GAX	KR	½ day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Combustion Performance Analysis, College Certificate	COPI	KR	½ day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Commercial Catering, College Certificate	RKE/G	KR	½ day	£55	£55	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Domestic Natural Gas Safety (Re-assessment), College Certificate	DNG	KR	3 days	£350	£350	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Domestic to Commercial, College Certificate	RKC	KR	2 days	£225	£225	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	First Fix Pipework, College Certificate	RKJ	KR	1 day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Indirect Fired Plant, College Certificate	RKD	KR	1 day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Leisure Accommodation Vehicles, College Certificate	GAU	KR	½ day	£45	£45	£0
		Date	Monthly	Day	Various	Time	9am - 1.30pm
2	Natural Gas Safety, College Certificate	RKP-V	KR	1 day	£45	£45	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Natural Gas to LPG, College Certificate	RKB	KR	2 days	£225	£225	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	OFTEC Assessments, College Certificate	OFA/B/C/D	KR	1 day	£150	£150	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Overhead Radiant Tube Heaters, College Certificate	RKL	KR	1 day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Plumbing & Heating, NVQ Diploma	MPA	BL	1 yr	£2,000	£2,000	£0
		Date	RORO	Day	BL	Time	BL
2	Residential Park Homes, College Certificate	GAR	KR	½ day	£45	£45	£0
		Date	Monthly	Day	Various	Time	9am - 1.30pm
2	Testing & Purging, College Certificate	RKM	KR	1 day	£95	£95	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Unvented Hot Water, College Certificate	UHW	KR	1 day	£150	£150	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
2	Water Regulations Advisory Scheme, College Certificate	WRG	KR	1 day	£100	£100	£0
		Date	Monthly	Day	Various	Time	9am - 5pm
3	Electrotechnical Systems & Equipment, NVQ Diploma - EMTA	IESU	KR	RORO	£2,000	£2,000	£0
		Date	11/09/17	Day	Mon	Time	9am - 1.30pm
3	Plumbing, NVQ Diploma - EMTA	MPB	KR	RORO	£3,500	£3,500	£0
		Date	11/09/17	Day	Mon	Time	9am - 1.30pm

PRE-EMPLOYMENT

Level	Course Title	Code	Venue	Duration	A	B	C
3	Employability Skills, Award	PTE5	PB	6 wks	£0	£0	£0
		Date	RORO	Day	Tue, Wed & Thu	Time	9am - 3pm

SCIENCE

Level	Course Title	Code	Venue	Duration	A	B	C
2	Biology, GCSE Certificate	GEVE1	KR	1 yr	£250	£0	£0
		Date	27/09/17	Day	Wed	Time	5.30pm - 7.30pm
2	Chemistry, GCSE Certificate	GEVE7	KR	1 yr	£250	£0	£0
		Date	26/09/17	Day	Tue	Time	5.30pm - 7.30pm
2	Physics, GCSE Certificate	GEVE8	KR	1 yr	£250	£0	£0
		Date	28/09/17	Day	Thu	Time	5.30pm - 7.30pm
4	Applied Biology, HNC	UX9010	KR	2 yrs	£4,150	£4,150	£0
		Date	26/09/17	Day	Tue	Time	9am - 5pm
4	Applied Chemistry, HNC	UX9008	KR	2 yrs	£4,150	£4,150	£0
		Date	26/09/17	Day	Tue	Time	9am - 5pm
4	Biological Science for Industry, HNC	UX9009	KR	2 yrs	£4,150	£4,150	£0
		Date	26/09/17	Day	Tue	Time	9am - 5pm
4	Chemical Science for Industry, HNC	UX9007	KR	2 yrs	£4,150	£4,150	£0
		Date	26/09/17	Day	Tue	Time	9am - 5pm

SPORT

Level	Course Title	Code	Venue	Duration	A	B	C
2	Gym Instructor, Certificate	GYM	KR	8 mths	£750	£0	£0
		Date	31/10/17	Day	Tue & Thu	Time	6pm - 8pm
3	GP Exercise Referral, Diploma	EXR	KR	8 mths	£1,800	£1,800	£0
		Date	31/10/17	Day	Tue & Thu	Time	6pm - 9pm

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 Book and pay for your course online at onlinestore.cityplym.ac.uk.

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TEACHING

Level	Course Title	Code	Venue	Duration	A	B	C
2	Supporting Teaching & Learning in Schools, Certificate	CSTL2	KR	6 mths	£550	£550	£40
		Date	12/09/17 27/02/18	Day	Tue Tue	Time	9.30am - 3pm 9.30am - 3pm
3	Supporting Teaching & Learning in Schools, Certificate	CSTL3	KR	6 mths	£1,300	£0	£40
19+		Date	11/09/17 26/02/18	Day	Mon Mon	Time	9.30am - 3pm 9.30am - 3pm

WELDING

Level	Course Title	Code	Venue	Duration	A	B	C
1	Manual Metal Arc Welding (Introduction), Award - C&G	MMA	KR	5 mths	£999	£0	£0
		Date	11/09/17 12/02/18	Day	Mon Mon	Time	6pm - 9pm 6pm - 9pm
1	Metal Inert Gas (Introduction), Award - C&G	MIG	KR	5 mths	£350	£0	£0
		Date	11/09/17 12/02/18	Day	Mon Mon	Time	6pm - 9pm 6pm - 9pm
1	Oxy-acetylene Welding (Introduction), Award - C&G	MIG	KR	5 mths	£350	£0	£0
		Date	11/09/17 12/02/18	Day	Mon Mon	Time	6pm - 9pm 6pm - 9pm
1	Tungsten Inert Gas (Introduction), Award - C&G	TIG	KR	5 mths	£350	£0	£0
		Date	11/09/17 12/02/18	Day	Mon Mon	Time	6pm - 9pm 6pm - 9pm
2	Testing of Welders, Award	AWB	KR	5 wks	£240	£0	£0
		Date	11/09/17 12/02/18	Day	Mon Mon	Time	6pm - 9pm 6pm - 9pm
2	Welding Skills, Award - C&G	AWS	KR	5 mths	£350	£0	£0
		Date	11/09/17 12/02/18	Day	Mon Mon	Time	6pm - 9pm 6pm - 9pm

ONE OF THE BEST DINING EXPERIENCES IN PLYMOUTH

Delicatessen for take away food | Fully licensed bar | Specialist diets catered for

Come dine with us at PL1!

Enjoy mouth-watering dishes created and served by our outstanding students.

Open Monday to Friday (term-time)

Deli Café

Monday to Friday, 10.30am - 1.15pm

Restaurant/Brasserie

Lunch - Tuesday to Friday, 12.00noon - 12.45pm

Dinner - Tuesday to Thursday, 5.30pm - 7.00pm



01752 305777
 PL1@cityplym.ac.uk
 cityplym.ac.uk/PL1
 facebook.com/PL1cityplym
 @PL1_cityplym

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If you are aged 19+ and would like to study a course highlighted with this symbol **19+** you may be able to apply for a loan to cover your course fees - see page 4 for more information.

GET THE LOAN GET THE QUALIFICATION GET THE JOB!

Aged 19 or over and thinking about further education?

You may qualify for an Advanced Learner Loan*

- You won't have to pay for your course fees upfront
- The loans are not means tested
- You don't have to pay back until you earn over £21k



If you use the loan to study an Access to Higher Education course and progress to complete a degree, you won't have to pay the loan back!

* Certain criteria applies



BE PART OF IT

SEE PAGE 4 FOR MORE INFORMATION
OR CALL 01752 305300

UNIVERSITY SHORT COURSES & CPD AWARDS

Our flexible Short Course and Certificate of Professional Development (CPD) awards can be studied in a variety of subjects at higher education level. In partnership with Plymouth University, we can offer university-level modules from any of our Foundation Degrees.

These courses allow you to build higher-level skills and support career development, as well as supporting progression onto

further university-level qualifications. They are an excellent way of trying an area of study before committing to a full qualification.

Short Courses - all of the short courses are either ten or 20 credit modules, and you can study up to 40 credits, which will be awarded by Plymouth University.

CPD Awards - these awards consist of 60 credits and can be studied using modules across the range of our Foundation Degrees, although would usually be in related subjects. These awards are professionally focused, and designed to support business and employer needs. On completion you will be awarded a Certificate of Professional Development by Plymouth University.

Although you can't build a full degree out of these qualifications, you can use them towards an appropriate Higher National Certificate or Foundation Degree, with a maximum of 120 credits allowed.

FACTS AND FEES

Level: 4 & 5

Venue: Kings Road

Duration: One year

Fee: Various - please call **01752 305300**

MODULES AVAILABLE

All modules from our Foundation Degrees and Higher National Certificates can be used for Short Courses and CPD Awards. The table below highlights some of the subjects and courses you can study but please see our website for details of all of the modules we deliver on each programme: www.cityplym.ac.uk/university-level-courses.

Accounting & Finance

- Financial Accounting
- Financial Planning & Policy
- Management Accounting for Decision Making
- Professional Accounting

Business (Management & Marketing)

- Business Finance
- Enterprise & Innovation
- Managing Knowledge & Information
- Managing People
- Marketing

Civil Engineering & Construction

- Construction Contractual Procedures
- Engineering
- ICT & Design
- Mathematics

Creative Theatre Practice

- Object Theatre
- Core Techniques (Body)
- Core Techniques (Voice)

Early Years

- Enabling Children
- Foundation Stage - Assessment & Evaluation
- Inclusion & the Individual Child
- Safeguarding & Protecting Children

Electrical & Electronic Engineering

- Applications of Power Electronics
- Digital & Analogue Devices & Circuits
- Project Design & Business Management

Forensic Science

- Biological Forensic Science
- Chemical/Physical Forensic Science
- Further Forensic Science
- The English Legal System & Criminal Justice

Game Design

- Conceptual Game Design
- Game Engines
- Sound & Animation

Health & Social Care

- Equality & Diversity
- Improving the Lives of People with Long-term Conditions
- Sociology for Health & Social Care

Hospitality & Tourism Management

- Events Management
- International Tourism
- Leadership & Team Development Skills
- Licensed Trade Management

Marine Engineering & Mechanical Design & Manufacture, Naval Architecture & Mechanical Engineering

- Advanced CAD & FEA
- CAD Techniques and Design
- Composite Materials for the Marine Environment
- Engineering Design
- Naval Architecture

Public Services

- Academic & Professional Practice
- Applied Psychology
- Introduction to Criminal Justice
- Managing People in the Public Sector

Software Development

- Computer Platforms
- Data Structures & Algorithms
- Programming Concepts
- Statistical & Computational Mathematics

Sports Therapy & Strength Conditioning & Sports Coaching

- Introductory Sports Therapy
- Sports Nutrition
- Strength & Conditioning Fundamentals
- Strength Conditioning & Injury Prevention

